***6/3/2020***

**MEETING MINUTES**

*\*Note: Minutes should be approved at the end of the meeting or at the next meeting. After approval, minutes and attendance will be entered into the department database within two weeks.*

Starting Time: 3:35 Ending Time: 5:54

Decisions/Action Items

**1. Welcome/ Roll Call**

Members Present: CHS, CMS, RES, JDE, BCE, DDE, CES, GES, AMS, NWECHS Lilia Maldonado, Dr. Pedro Galviz, Marina Rocha, Dr. Debra Kerney, Dr. Monica Reyes, Luis Guerra Finance, Andrew Reynoso, Liza Rodriguez, Elvia Moreno, Nicole Morales, Cristina Pulley Finance, Elizabeth Sida, Oscar Rico, Josh Sanchez, Claudia Olivera, Estela Jimenez, April Galaviz, Bruno Vasquez and Maria Silva (ALS). Paras: Missing CHS, CMS, NWECHS, AMS, DDE, RES, JDE, and BCE.

**2. Approval of May 20, 2020 Minutes**

Elvia Moreno made a motion to approve May 20th minutes and Lisa Roskosky seconds the motion. All committee members were in agreement to the motion.

**3. COVID-19 Updates Marina Rocha**

Dr. Monica Reyes mentioned applications for EBT benefits will be open from June 1st to June 30th. Families who apply need to have a child who received free or reduced lunch in the Canutillo district for the 2019-2020 school year.

UIL has created new rules for football and band. The district will wait until July to determine what happens with band. Football practice will begin June 15th with proper precautions.

Dr. Rico announced that we will be receiving Apple laptops for CISD staff members to include teachers, Instructional Coordinators (IC), librarians, and the C&I department. These laptops will help manage all devices provided to students.

Marina Rocha stated that central office will be reopening July 13th. Dr. Pedro Galaviz is working with a team to come up with procedures and social distancing guidelines.

Dr. Monica Reyes discussed free COVID-19 testing for the community. This testing will begin on June 16th and will be held on Tuesdays from 7:30am-11:30am. Community members will need an appointment and this service will be curbside. The site or location is to be determined.

**4. Academic Calendar 2020-2021 Elvia Moreno**

Two Calendars were sent to DAC members. Calendar A reflects an option DAC has come up with. Calendar B mirrors EPISD’s calendar. Both calendars are intersessional. Elvia Moreno discussed both calendars. All testing will be removed from Mondays. The intersessions on Calendar A and B do match EPISD’s calendar. Start dates and end dates on calendar B are closer to EPISD’s calendar. Mrs. Larson expressed that we need more time to prepare for the school year and should start later to give teachers and staff more time for planning. Tammy Avent expressed concern about testing results and the calendar. Calendar A has 6.4 additional days and Calendar B had 8 additional days. DAC voted on which calendar to bring to the cabinet at the next board meeting. 10 elected DAC members voted for calendar A and 19 elected DAC members voted for calendar B. The DAC committee recommended that Calendar B be brought to cabinet in the next board meeting.

**5. DOI Amendment Elvia Moreno**

Elvia Moreno discussed the only change needed will be an intersessional calendar. There is no need for an amendment.

**6. School Opening TASK FORCE Updates Marina Rocha/Dr. Pedro Galaviz**

Jesus Barba and the task force facilitated plans for opening schools. Mr. Barba discussed the Maryland Recovery Plan for Education and the pros and cons for each plan A-E. These plans A-E were reviewed for the elementary schools in our district. Plan C and Plan E were decided upon to be the best options. The task force will look closer at Plan E. Sarah Spencer expressed concerns with social distancing and schools that are at a higher capacity. Mr. Barba mentioned that moving teachers during transitions instead of students will help with this concern. Teresa Calpsaddle discussed the high schools scheduling plan. Remote learning will be available to student who are not able to come to school face to face. Oscar Rico and Christopher Judge explained the schedule designed for the middle schools in the district. Their students will be grouped alphabetically. The next task force meeting will take place on Monday June 8th at 9:00am.

**7. Looking Forward Next Meeting June 17th 3:30**

**Place on next agenda COIVD-19 Updates, Task Force Updates, Commissioner Updates, Teaching through Remote Learning (Dr. Kerney), Intersessional Calendar.**

Tammy Avent motioned to adjourn the meeting. Sarah Spencer seconds the motion and all DAC committee members agree. The meeting ends at 5:54.