***12/11/2019***

**MEETING MINUTES**

*\*Note: Minutes should be approved at the end of the meeting or at the next meeting. After approval, minutes and attendance will be entered into the department database within two weeks.*

Starting Time 4:04 p.m. Ending Time 5:05 p.m.

Decisions/Action Items

**1. Roll Call**

Members Present: CHS, CMS, RES, JDE, BCE, DDE, CES, GES, NWCHS, AMS, Luis Guerra Finance, Marnie Rocha, Andrew Reynoso, Nicole Morales, Chief Carrillo with a School District Officer.

**2. Meeting Minutes November**

Minutes were revised and approved with Karen Brooks accepting the motion to approve.

**3. Traffic Control- Mr. Carrillo (L. Maldonado)**

Mr. Carrillo discusses safety issues and the officers the district has to help with these issues. The district has 3 full time officers and 2 part time officers who work night time events at the moment. The full time officers work together to support various campuses. CMS, CES, GES, and JDE campuses expressed concerns with traffic concerns and issues during drop-off and pick-up. Mrs. Maldonado discussed that the presence of safety officers will make a difference with traffic concerns. Safety walkthroughs are being done to see what safety protocols are being used at each campus throughout the district. Marnie Rocha suggests that principals meet with Mr. Carrillo to discuss any safety concerns.

**4. Assessments: Common, Fall Ready, Interim, Mock (Lilia Maldonado)**

Mrs. Maldonado discussed concerns with the amount of assessments and with the different days given in the YAG (year at a glance). Marnie Rocha states that all District assessment will be online within the next 2 years. Marnie Rocha also discusses common assessments and how they are designed to improve teaching and instruction and how they check to see whether or not the teachers are where they need to be according to the YAG. Marnie Rocha will meet with Lilia Maldonado and discuss more on this topic.

**5. Calendar Updates (E. Moreno)**

**Employee Votes:**

**Calendar A 49.1%**

**Calendar B 50.9%**

**Community Votes:**

**Calendar A 27.1%**

**Calendar B 72.9%**

Ms. Schenk discusses differences amongst the two calendars. Mrs. Maldonado requests to support the calendar voting data and take Calendar B to the board meeting. EPISD recommended a calendar similar to Calendar B.

**6. Parent/Teacher Conference- Survey (l. Maldonado)**

Survey was not started. Committee discusses doing the survey which will affect the following year 2020-2021. Mr. Reynoso will look in to doing the survey.

**7. December 20, 2019 – Teacher and Employee end time**

Email was sent out regarding the ending time on December 20, 2019. All staff members will be allowed to leave at 2:00pm. Any hourly employees will need to work hours throughout that week to make sure and collect their full amount of hours.

**8. Looking Forward- January Meeting**

**Next Meeting is January 15, 2020.**

**Add a Paraprofessional the DAC committee from each campus**

**Add on the Agenda: Discuss Security and Traffic Control**

**Meeting Adjourned 5:28 by Karen Brooks second by Mr. Mc Cloud**