***5/20/2020***

**MEETING MINUTES**

*\*Note: Minutes should be approved at the end of the meeting or at the next meeting. After approval, minutes and attendance will be entered into the department database within two weeks.*

Starting Time: 3:35 Ending Time: 5:02

Decisions/Action Items

**1. Roll Call**

Members Present: CHS, CMS, RES, JDE, BCE, DDE, CES, GES, AMS, NWECHS Lilia Maldonado, Dr. Pedro Galviz, Marina Rocha, Dr. Debra Kerney, Dr. Monica Reyes, Luis Guerra Finance, Andrew Reynoso, Liza Rodriguez, Elvia Moreno, Nicole Morales, Cristina Pulley Finance, Elizabeth Sida, and Maria Silva (ALS). Paras: Missing CHS, CMS, NWECHS, AMS, DDE, RES, JDE, and BCE.

**2. Approval of May 6th Minutes**

Tammy Avent made a motion to approve May 6th minutes and Elvia Moreno seconds the motion. All committee members were in agreement to the motion.

**3. COVID-19 Updates Marina Rocha**

Free COVID-19 testing will be available to students and families in the district. The district is in the early stages of getting this free COVID-19 testing started. The district is seeking guidance from Tommy Gonzalez on UIL activities. Marina Rocha discusses the parent survey on technology and distance learning. Graduation is occurring soon. Marina Rocha stresses the need to make sure that we are being good role models for social distancing. Lilia Maldonado discusses her concern with staff following social distancing practices. Staff members need to wear masks when in the presence of one another and in common areas of the buildings.

**4. School Opening (Checklist/Taskforce) Marina Rocha and Dr. Pedro Galaviz**

Marina Rocha shares guidelines given from TEA on summer school. Marina Rocha will meet with principals and assistant principals tomorrow and discuss how we should move forward and start the next school year. The commissioner has the idea of going to year round school. Marina Rocha will send us year round calendars from districts around the El Paso area for us to view. The year round school calendar would be beneficial if schools need to take breaks due to COVID-19. We are continuing summer school virtually. The district is looking into possibly changing the 2020-2021 calendar to year round. The task force will get together to discuss what changes will be made to the calendar and daily schedule. Dr. Galaviz asked DAC members to email Lilia Maldonado if you would like to be on the task force.

**5. Apple Devices- Information Lilia Maldonado and Tammy Avent**

Members of the DAC committee met with personnel from Apple. The district will provide MAC laptops for grades 3rd-12th and iPads for grades Pre-K to 2nd. Personnel from the technology department will be Apple certified. Dr. Oscar Rico has been named the Technology Director of Canutillo ISD. Dr. Oscar Rico discusses hiring a specialist to help with professional development and technology. Protective cases or sleeves will be purchased for these devices. Devices will also have tracking devices in case of loss or theft.

**6. Update District Policy (Remote Learning) Monica Prieto**

Monica Prieto discusses that some of the district policies might need to be revisited or revised. The committee discusses the electronic regulation. Marina Rocha states we need to make sure that teachers and students feel safe during remote learning on technology.

**7. Update Facilities Master Plan Bruno Vasquez**

The board has passed and approved a facilities master plan for campuses and facilities. Bruno Vasquez discusses the areas of concerns. ADM consultants have been visiting campuses and have been doing site visits. The board of trustees will have a training with ADM consultants on June 9th. Lilia Maldonado expresses concern with facilities and changes that will need to be made due to COVID-19. Different task forces will be created to target the different needs of the district due to COVID-19 including instruction, technology, and facilities/maintenance.

**8. Looking Forward Next Meeting June 3rd 3:30**

**Place on next agenda COIVD-19 Updates, Calendar Updates.**

 Karen Brooks motioned to adjourn the meeting. Sarah Spencer seconds the motion and all DAC committee members agree. The meeting ends at 5:02.