Starting Time: 4:05 p.m., Ending Time: 5:07 p.m.

Approval (pending)

*\*Note: Minutes should be approved at the end of the meeting or at the next meeting.   
After approval, minutes and attendance will be entered into the department database within two weeks.*

***10/15/18***

**MEETING MINUTES**

Meeting called to order by Dr. Vigil at 4:05

DECISION/ACTION ITEMS

1. Introduction – Dr. Vigil welcomed all and thanked the committee for their participation. Meeting was then turned over to the Public Operations director, Lisa Rodriguez
2. Elections of Chair, Secretary and Alternates

Ms. Rodriguez entertained nominations for chairperson. Marnie Mocha nominated Dr. Monica Reyes, Ms. Arellano seconded. The group agreed it would not be appropriate to nominate a member who is not present. Ms. Maldonado nominated Ms. Rocha as Chair, Ms. Rocha declined but agreed to accept alternate if nominated. Ms. Maldonado nominated Karen Brooks, then Diane Ramirez, who both declined. Ms. Rocha nominated Ms. Maldonado who also declined. Ms. Brooks nominated Ms. Arellano, Marnie seconded. Ms. Arellano accepted. Ms. Rocha accepted nomination as Alternate Chair. All were in favor, none opposed.

Ms. Brooks nominated Ms. Maldonado as Secretary, Ms. Arellano seconded. Ms. Maldonado accepted. Ms. Rocha nominated Ms. Brooks as alternate but she declined. Ms. Maldonado nominated Ms. Kellsey Graden. All were in favor, none opposed.

1. Discussion and Approval of 2018- 2019 DAC Meeting Dates- Chairperson Arellano reminded committee members of previous years agreement to meet on the first Wednesday of every month. Ms. Maldonado mentioned that CE had a conflict with the first Wednesday due to campus CIC meetings. Ms. Arellano then suggested the second Wednesday or possibly another day of the week. The committee decided on scheduling DAC meetings on the second Wednesday of every month. The committee unanimously agreed. Next meeting will be on November 14th and December 12th.
2. 2019-2020 District Calendar Committee – Chairperson Arellano asked Ms. Maldonado to explain the procedure of what the committee did and how often they met. After Ms. Maldonado’s explanation Ms. Arellano then asked for volunteers to this committee. Ms. Marni Rocha suggested that the committee not only consist of DAC members, but to also consider explicit people to include athletics, Human Resource, and C & I personnel. A sign-up sheet was distributed among those members present to sign up if interested.
3. District of Innovation -Ms. Elvia Moreno presented the District of Innovation (DOI) plan to members and explained the procedures and or requirements for developing a DOI plan. She went on to explain what was next: The DOI plan needs DAC approval; then it must be posted online for 30 days. Within these 30 days Ms. Moreno will notify TEA of the districts intention to become a District of Innovation from August 2019 to May 2024; after the 30 days it will be presented to the board of trustees for approval. She also explained that public feedback would be welcomed during the 30-day posting of the plan. If amendments need to be made due to public feedback, the plan will then go to the DOI committee for the amendments and presented to DAC once again for approval. Ms. Maldonado asked if the board of trustees would also be allowed to make changes. Ms. Moreno explained that the board could also make recommendations. However, any amendments need to go before the DOI committee and approved by the DAC committee as well. Chairperson Arellano then entertained a motion to approve the DOI plan. Ms. Maldonado motioned to approve with changes noted (under Teacher Appraisals to separate the required criteria for annual appraisal waivers from the criteria that does not qualify a teacher for an appraisal waiver). Motion was seconded by Sara Spencer. Motion passed unanimously.
4. Approval of Districtwide Instructional Staff Development for 2018-2019. (Informational Purpose Only, No Approval needed).

Ms. Marni Rocha, C & I Director explained district-wide instructional Staff Developments for this year. She explained why GRIT conferences were created. She also explained how an opportunity to secure Jo Mascorro came into play, due to districtwide concerns with student behaviors for special education students. She went on to explain that it was presented to principals to switch the ½ PLC scheduled in October with the district Staff Development scheduled in January. Ms. Maldonado addressed the concern at CES and reminded the committee of the original intent for these ½ PLC’s were to: 1. To be use for grade level and content planning times. 2. To create common assessments. 3. To monitor student progress. Ms. Rocha recommended that committee members go back to CIC to discuss the Professional Development day scheduled in January. Ms. Maldonado and Ms. Karen Brooks also had a concern regarding the early release times for students. It was presented to the previous calendar committee that early release times would have to be extended by 15 minutes for each campus due to not meeting the required instructional minutes for the early release days. However, for the October Parent Teacher conference students were released at 11:30 due to Central Office Directive. Both Ms. Maldonado and Ms. Brooks mentioned that a review of the instructional minutes for the early release days needs to take place. Ms. Rocha said she would inform Ms. Elvia Moreno to address this at next month’s DAC meeting.

1. Review of State Accountability Ratings:

April Galaviz presented committee members with the 2018 A-F Accountability Listing for the District. She explained the Domains and reviewed the ratings for each campus. She also explained the 2018 Distinctions by campus and explained how some campuses gained distinctions, while other campuses lost distinctions.

1. Looking forward- Chairperson Arellano informed the committee of procedures for placing items on the agenda. DAC contact person is Mr. Andrew Reynoso, communications officer. Ms. Maldonado asked to place the Instructional Minutes review on next month’s agenda.

Next scheduled meeting: November 14, 2018.

1. Adjournment: Motion to adjourn by Kellsey Graden and seconded by Mr. McCloud. Motion passed unanimously.

Meeting adjourned at 5:07